

ESSEL PROPACK LIMITED

Regd. Office: P.O. Vasind, Taluka Shahapur, Thane 421604, Maharashtra,
Tel: +91 9673333971/9882 CIN: L74950MH1982PLC028947

Corporate Office: Top Floor, Times Tower, Kamala City, Senapati Bapat Marg, Lower Parel, Mumbai 400013.
Tel: 22 2481 9000/9200. Fax: 24963137 complianceofficer@ep.esselgroup.com, www.esselpropack.com



FOR YOUR IMMEDIATE ACTION

Dear Shareholder(s),

Sub.: Mandatory update of PAN and Bank details against your shareholding.

Pursuant to SEBI circular SEBI/HO/MIRSD/DOP1/CIR/P/2018/73 dated 20th April 2018, shareholders whose ledger folios do not have or have incomplete details with respect to their PAN and Bank Account particulars are mandatorily required to furnish these details to the Issuer Company/RTA for registration under their folio. As per our records, your folio needs to be updated with the PAN / Complete Bank details so that the investments held by you are in compliance with the aforementioned circular.

You are hence requested to submit the following documents within 21 days of receipt of this communication:

- The form which has been provided overleaf of this letter, duly filled in and signed by all the shareholders.
- Self-attested copy of Pan Card of all the holders.
- Cancelled cheque leaf of first named holder (in absence of cheque leaf, provide self attested first page of passbook)
- Self-attested copy address proof such as any one of Aadhaar Card / Bank Passbook or Statement/ Utility Bill / Driving License / Voter ID Card / Passport as required for update of details:

In case if you have any queries or need any assistance in this regard, please contact:

Surje P. Singh, Sr. Manager – Legal & Secretarial, Essel Propack Limited, Top Floor, Times Tower, Kamala City, Senapati Bapat Marg, Lower Parel, Mumbai – 400013. Tel.: + 91-22- 24819000 Direct + 91-22- 24819065 Email: surje.singh@ep.esselgroup.com	Bigshare Services Pvt. Ltd. (RTA) Unit: Essel Propack Limited 1st Floor, Bharat Tin Works Building, Opp. Vasant Oasis, Makwana Road, Marol, Andheri East, Mumbai - 400059. Tel.: + 91-22-62638200 investor@bigshareonline.com
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Further, in case of change in your address, bank details etc., please inform about the same to our RTA in writing along with necessary supporting documents. Also note, once your details are recorded in the system, the dividend will be directly credited into your bank account.

Thanking you,
Yours faithfully,

For Essel Propack Limited
Sd/-
Suresh Savaliya
Head – Legal & Company Secretary

P.T.O.

FORM FOR FURNISHING PAN AND BANK DETAILS

Reference No:

To,
Bigshare Services Pvt. Ltd.
1st Floor, Bharat Tin Works Building,
Opp. Vasant Oasis, Makwana Road,
Marol, Andheri East,
Mumbai 400059, Maharashtra.

Dear Sir/Madam,

Unit: Essel Propack Limited

I/we hereby furnish our PAN and Bank mandate details for update in your records. I/we enclose herewith:

- 1) Self-attested copy of PAN cards of all the holders,
- 2) Original cancelled cheque leaf / First page of attested bank passbook and
- 3) Self-attested copy address proof such as any one of Aadhaar Card / Bank Passbook or Statement/ Utility Bill / Driving License / Voter ID Card / Passport as required for update of details:

Folio No.	
Mobile No.	
E-Mail id	

Bank Account Details : (for electronic credit of dividends)										
Name of the Bank										
Name of the Branch										
Account Number (as appearing in your cheque book)										
Account Type (Please tick as applicable)	Saving					Current				
9 Digit MICR Number (as appearing on the MICR cheque issued by the bank)										
11 Digit IFSC Code										

	Name	PAN	Signature
First Holder :			
Joint Holder1 :			
Joint Holder2 :			

Date:

Place:

NB: The above details will not be updated if the supporting documents are not attached and not duly signed by all the shareholders.